



Horizon Europe Programme

EIC Accelerator Stage 1 – Short proposal

Application Form

Project short proposal – Technical description (Part B)

Version 2
22 October 2025

Structure of the Proposal

The proposal contains two parts:

• **Part A** of the proposal **is generated by the IT system. It is based on the information entered by participants within the submission system in the Funding & Tenders Portal.** Participants can update the information in the submission system at any time before final submission of the proposal.

• **Part B** of the proposal is the narrative part that includes different sections covering the different evaluation criteria. Part B needs to be uploaded as a PDF document using the templates that can be downloaded in the submission system for the specific call or topic.

The electronic submission system is an online step-by-step guide through the preparation of your proposal. The submission process consists of 6 steps:

- Step 1: Logging in the Portal
- Step 2: Select the call, topic and type of action in the Portal
- Step 3: Create a draft proposal: Title, acronym, summary, main organisation and contact details
- Step 4: Manage your parties and contact details: add your partner organisations and contact details.
- Step 5: Edit and complete web forms for proposal part A and upload proposal part B
- Step 6: Submit the proposal

HISTORY OF CHANGES		
Version	Publication date	Changes
1.0	15.12.2023	Initial version, previously in an online tool. Main changes compared to the online tool are: <ul style="list-style-type: none"> • Starting with a question on the company description, linked to the new evaluation criteria
1.1	18.03.2024	<ul style="list-style-type: none"> • Guidance on use of generative AI tools for the preparation of the proposal
1.2	22.10.2024	Update to reflect small changes in evaluation criteria in the 2025 EIC Work Programme regarding TRL and market creation description
2.0	22.10.2025	Update to reflect changes in 2026 Work Programme

Proposal template Part B: technical description

The structure of this template must be followed when preparing your proposal. It has been designed to ensure that the important aspects of your planned work are presented in a way that will enable the experts to make an effective assessment against the evaluation criteria.

Please be aware that proposals will be evaluated as they were submitted, rather than on their potential if certain changes were to be made. This means that only proposals that successfully address all the required aspects will have a chance of being funded. There will be no possibility for significant changes to content, budget and consortium composition during grant preparation.

⚠️ Maximum page limit: The maximum page limit is 12 pages (including the cover page). At the time of submission, you can remove the text on the structure of the proposal, the history of changes, the technical description the table of content and the instructions (including the list of annexes). Please keep the headings.

If you attempt to upload a proposal longer than the specified limit before the deadline, you will receive an automatic warning and will be advised to shorten and re-upload the proposal. After the deadline, excess pages (in over-long proposals/applications) will be automatically made invisible, and will not be taken into consideration by the experts. The proposal is a self-contained document. Experts will be instructed to ignore hyperlinks to information that is specifically designed to expand the proposal.

⚠️ The following formatting conditions apply.

The reference font for the body text of proposals is Times New Roman (Windows platforms), Times/Times New Roman (Apple platforms) or Nimbus Roman No. 9 L (Linux distributions).

The use of a different font for the body text is not advised and is subject to the cumulative conditions that the font is legible and that its use does not significantly shorten the representation of the proposal in number of pages compared to using the reference font (for example with a view to bypass the page limit).

The minimum font size allowed is 11 points. Standard character spacing and a minimum of single line spacing is to be used. This applies to the body text, including text in tables.

Text elements other than the body text, such as headers, foot/end notes, captions, formula's, may deviate, but must be legible.

The page size is A4, and all margins (top, bottom, left, right) should be at least 15 mm (not including any footers or headers).

Guidance on the use of generative AI tools for the preparation of the proposal

When considering the use of generative artificial intelligence (AI) tools for the preparation of the proposal, it is imperative to exercise caution and careful consideration. The AI-generated content should be thoroughly reviewed and validated by the applicants to ensure its appropriateness and accuracy, as well as its compliance with intellectual property regulations. Applicants are fully responsible for the content of the proposal (even those parts produced by the AI tool) and must be transparent in disclosing which AI tools were used and how they were utilized.

Specifically, applicants are required to:

- Verify the accuracy, validity, and appropriateness of the content and any citations generated by the AI tool and correct any errors or inconsistencies.
- Provide a list of sources used to generate content and citations, including those generated by the AI tool. Double-check citations to ensure they are accurate and properly referenced.
- Be conscious of the potential for plagiarism where the AI tool may have reproduced substantial text from other sources. Check the original sources to be sure you are not plagiarizing someone else's work.
- Acknowledge the limitations of the AI tool in the proposal preparation, including the potential for bias, errors,

and gaps in knowledge.

The structure of the part B is shown below in the left column, you can see the related evaluation criteria in the right column.

Table of content		Main evaluation criteria addressed
APPLICANT'S INFORMATION		
SHORT PROPOSAL		
1	Technology	EXCELLENCE
2	Market	IMPACT
3	Team, Financial Needs, Implementation	LEVEL OF RISK, IMPLEMENTATION AND NEED FOR UNION SUPPORT

 *Fill in the title of your proposal below.*

TITLE OF THE PROPOSAL

List of participants

Participant	Participant organisation name	Country
1 (Coordinator)		
2 Affiliated entity(ies), if any. Please explain the link with the coordinator and the role in the project.		

1. TECHNOLOGY

Novelty and breakthrough nature:

Is your innovation deep tech in nature stemming from cutting-edge scientific or technological advances? Does it represent a significant improvement in cost or performance compared to existing or alternative solutions?

Please describe how your innovation is deep-tech. Please describe the novelty and disruptive potential of your technology vs existing solutions.

Please provide empirical data that demonstrate the novelty of your technology and its potential to disrupt current markets.

Technology Readiness Level (TRL):

Is there sufficient demonstration that your innovation has completed all aspects of TRL 5 (validation in a relevant environment for the application of the technology)?

Please provide evidence of TRL 5 (or higher) validation.

IP Protection and strategy:

Does your innovation have adequate IP protection? What is your intellectual property strategy to enter the market to be addressed?

Please describe your IP strategy in terms of patents (granted or pending), trade secrets and/or other IP elements and FTO status.

2. MARKET

Market opportunity:

What and how big is the total market to be addressed by your innovation? What is the realistic expectation of the share of the total market you plan to achieve?

Please describe your go-to-market and commercialisation strategy to scale-up your innovation.

Please describe your customer value proposition, your partnerships, who your customers are and why they will adopt your solution.

3. TEAM, FINANCIAL NEEDS, IMPLEMENTATION

Team capability:

Does your company have the necessary team in terms of skills and competences to develop the innovation and scale the company?

Which are your company's current skills/competence gaps, including adequate gender balance? Which is your plan to fill the gaps?

Please describe who are the key team members and what are their relevant competencies.

Please describe how the company is governed and how you take decisions.

Please include any critical gaps (including gender balance) and how they will be filled.

Risk level of the investment and leverage effect:

Has your company demonstrated early traction with investors? Is the financing requirement to be internationally competitive significantly higher than the amount that market actors can finance alone?

Please describe your traction with investors and detail the timing and size of your future financing round. Please explain why you need EIC funding. And why market actors will not commit to fund the full amount of the funding you need.

ANNEXES TO SHORT PROPOSAL

Please upload the following mandatory documents:

- **Video.** Describe your company and your project in a 3 minutes video with up to 3 team members.
- **Pitch deck.** Make sure your pitch summarises your proposal, but more important.ly, engage us with your story! Convey your message in a compelling manner and persuade us to support your innovative idea. (It

should be provided in PDF and not exceed 10 pages) Be assured you will have the opportunity to upload the latest version of your pitch as part of the full proposal.

- **Consent for data sharing with NCP.** Please use the template provided.