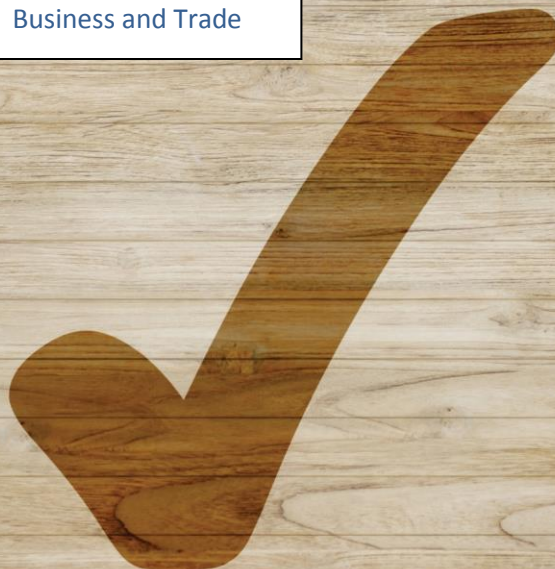




Podjetniško trgovska zbornica

**Chamber of
Commerce and
Industry of Slovenia**

Chamber of Small
Business and Trade



Heading towards the future,
we have been actively entwining entrepreneurial ideas
and opening windows to new business
opportunities for more than 35 years

The Chamber of Small Business and Trade (CSBT) within the Chamber of Commerce and Industry of Slovenia (CCIS) creates business opportunities in Slovenia and abroad.

You are invited to join your colleagues from the profession and industry!



The Chamber of Small Business and Trade (CSBT) has been the voice of small and medium-sized companies since 1979

The CSBT is an important part of the Chamber of Commerce and Industry of Slovenia as it has been the voice of SMEs for over 35 years.

It entwines, promotes, integrates and offers assistance to more than 1,500 active members from the trading, services and manufacturing sectors.

As a modern, forward-looking development, educational and consulting organisation, it actively represents the interests of entrepreneurs dealing in more than 80 business activities.

With its knowledge and actions, it helps small and medium-sized companies to comprehensively develop, establish, build up and manage their business ideas, own products, services and strategic partner connections in the domestic and international business environments.

Links with national and international organisations as well as integration into the business environment enable us to work fast and effectively, with a high response rate.

The CCIS CSBT is a member of the following important international associations and organisations:

- European Small Business Alliance (ESBA),
- Internationally United Commercial Agents and Brokers (IUCAB),
- European and International Federation of Dental Technician Laboratory Owners (FEPPD),
- Confederation of EU Pest Management Associations (CEPA),
- Reflexology in Europe Network (RIEN),
- European Confederation of Medical Devices Associations (EUCOMED),
- Business Network International (BNI) and,
- through the CCIS, also the Association of European Chambers of Commerce and Industry (Eurochambres), the International Chamber of Commerce (ICC) and the Enterprise Europe Network (EEN).

With its knowledge and actions, the CCIS CSBT helps small and medium-sized companies to comprehensively develop, establish, build up and manage their business ideas, own products, services and strategic partner connections in the domestic and international business environments.



Vision and mission of the CCIS CSBT

VISION

We are an information, professional, educational, business and lobbying centre for the CSBT members, efficiently representing and protecting their common interests as well as offering help mainly in promotion of the development of small and medium-sized business.

MISSION

The CSBT connects service, manufacturing and trading companies. Its mission is underpinned by a high level of specialisation which stems from more than 35 years of experience with small business.

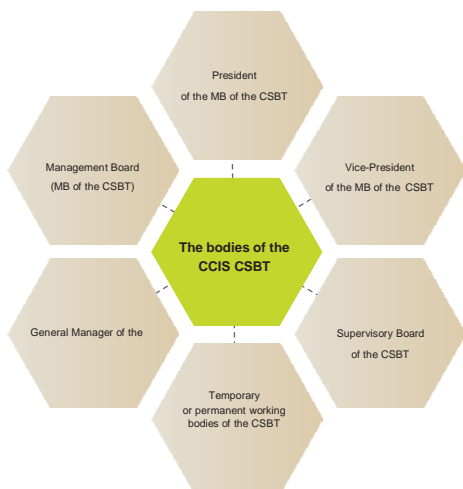
THE CHAMBER OF COMMERCE AND INDUSTRY OF SLOVENIA (CCIS)

The Chamber of Commerce and Industry of Slovenia is the main association of Slovenian companies that represents the interests of its members vis-à-vis the state and trade unions when creating labour and business conditions and ensuring the conditions for economic development.

It is a member of the European Chambers of Commerce and Industry (Eurochambres), the International Chamber of Commerce (ICC), the Enterprise Europe Network (EEN), the Association of European Conjunctionure Institutes (A.I.E.C.E.) and an active partner in more than 50 other international economic associations.

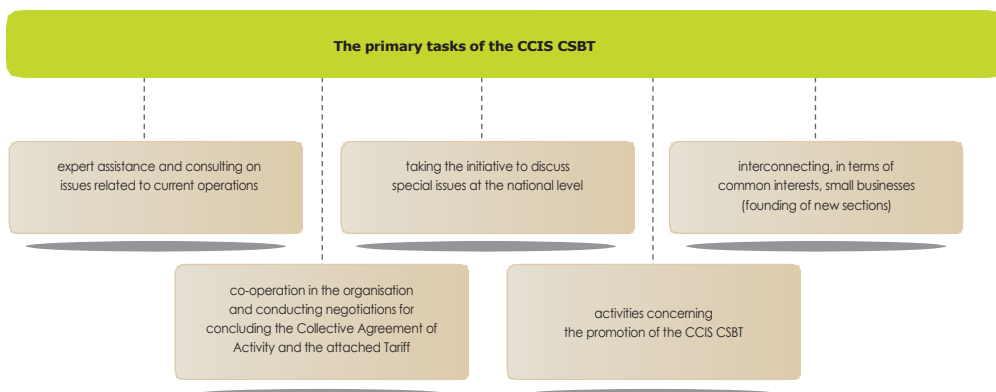
How are we organised?

The Management Board of the CCIS CSBT is composed of 21 members (16 of them come from small business). The President of the Management Board of the CCIS CSBT also holds office as a member of the Management Board of the CCIS. There are 100 representative seats at the General Meeting of the CCIS, seven of which belong to the CCIS CSBT.



The work of the CCIS CSBT is based on the following strategic guidelines:

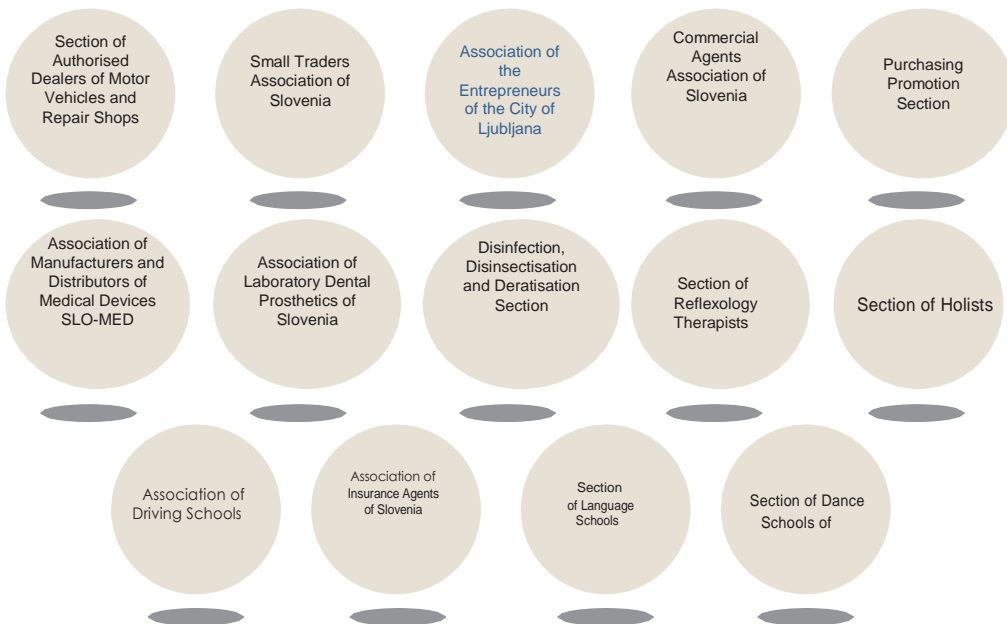
- promote, by exerting organised pressure, the creation of a suitable environment for the dynamic and healthy development of small business;
- support the general EU policy on entrepreneurship so as to irrevocably integrate the "Think Small First" principle stipulated in "The Small Business Act" (Brussels, June 2008) into the formulation of policy (from the drafting of legislation to the performance of public services);
- interconnect, in terms of common interests, small businesses and/or subclasses of activities (by founding new sections and associations);
- formulate a policy for achieving the goals (co-operation and lobbying in governmental, non-governmental organisations and other bodies).



Organisation of the CCIS CSBT membership by sections and associations

To establish more concrete business contact with any of the industries, the CCIS CSBT membership facilitates co-operation with and joining of specialised sections within the CCIS CSBT.

The CCIS CSBT has the following sections and associations:





ADVANTAGES AND BENEFITS OF YOUR COMPANY'S MEMBERSHIP IN THE CCIS CSBT AND COMMON ADVANTAGES OF CCIS MEMBERSHIP

International SME Conference for small and medium-sized companies

The International SME Conference is the flagship annual event of the CCIS CSBT. The conference hosts international guests, Slovenian entrepreneurs as well as representatives of other chambers and business organisations from Slovenia and abroad.

Each year the conference is dedicated to topics important for the development and promotion of small and medium-sized enterprises. The CCIS CSBT members receive a discount on the attendance fee.

The connecting of members into sections and associations, networking

The possibility of active co-operation in the 14 specialised sections and associations, enabling the members to associate within industries and establish business co-operation and networks with the members, is one of the important advantages of membership.

The CCIS CSBT and the CCIS generate many opportunities for co-operation with members as well as organise meetings of domestic and foreign businessmen, round tables and cultural evenings at the CCIS. The members meet and exchange experience at a variety of events, meetings or trainings.

Consulting nook of the CCIS CSBT

Members may consult any of our experienced experts and consultants from various fields, from the CCIS CSBT, the CCIS and other organisations and companies (trading, tax, legal).

Spring Wind – an award for the promotion of entrepreneurship and a healthy business environment in Slovenia.

The CCIS CSBT bestows the "Spring Wind" award on an institution, organisation, society or individual that, in the members' opinion, contributes the most to the promotion of entrepreneurship and a healthy business environment in Slovenia. The selection for the award includes individuals, entrepreneurs and companies as well as other persons of public and private law which demonstrate their contribution to the development of entrepreneurship. Find out more about the registration procedure for the Spring Wind award at our website www.gzs.si/slo/panoge/podjetnisko_trgovska_zbornica/66551.

The CCIS CSBT is an information, professional, educational, business and lobbying centre that efficiently represents and protects the common interests of its members.



Business events, seminars, visits of business delegations, trainings

Both the CCIS CSBT and the CCIS organise various events, seminars and trainings on industry-related topics for members, thereby offering them opportunities for networking and professional development.

Events such as the Slovenian Economic Summit, the giving of awards for exceptional economic and business achievements, the International SME Conference, the Business Chats, different thematic workshops, consultations, meetings, seminars and trainings are available to members at lower rates or even for free.

Co-financing of joint presentations at trade fairs in Slovenia

We organise and co-finance joint presentations and attendances at trade fairs in Slovenia for our members.

The 'Wind' and the 'Voice of the Economy' magazines

Members receive the 'Wind' magazine which the CCIS CSBT publishes once a year and includes successful stories and useful information for entrepreneurs. Members also receive the 'Voice of the Economy' magazine which is published by the CCIS.

Business Piggy Bank

Members receive various practical tools and contents to help them maximise their performance. Find out more about the Business Piggy Bank in the continuation.

Optional participation in joint purchasing – joint distribution channels

You can order products and services as a member of a group and thus save money.



We regularly inform our members about recent amendments to legislation, public tenders, seminars, expert consultations and other events.

E-news of the CCIS CSBT and the CCIS

We regularly inform our members about recent amendments to legislation, public tenders, seminars, expert consultations and other events via free E-news of the CCIS CSBT and via *Mikroinfo* news within the framework of the CCIS *Weekly Business Newsletter*. The E-news of the CSBT is issued once a fortnight.

Promotion options

We offer you the possibility to take part in the member discount system which allows the providers free advertising and thus the promotion and recognisability of their company in a broader Slovenian environment. Under special terms and conditions, members of the CCIS CSBT can also use our well-equipped conference room to organise meetings with their business partners.

Topical daily news

We regularly follow the news and publish it daily on the CCIS CSBT website; it can be sent to your address on request.

Representing the members' interests, influencing legislation and policies, the Memorandum of the CCIS CSBT

We offer assistance and business-entrepreneurial consulting to our members when dealing with specific problems as well as represent and protect the interests of small and medium-sized business.

With the CCIS CSBT Memorandum we propose concrete measures to government bodies for resolving problems of small and medium-sized companies at the national level.

In the framework of the CSBT, we enable you to influence the European regulations through the European Small Business Alliance (ESBA), we represent small employers' interests when concluding new collective agreements (Collective Agreement of the Trade Activity of Slovenia, and Collective Agreement between Employees and Small Businesses).

We also help you actively participate in the formulation and enforcement of standpoints of the business sector, participate in the CCIS working groups and strategic councils as well as represent specific interests before state authorities and in relation to other organisations.



*Podjetniški
šparovček*

BUSINESS PIGGY BANK

The 'Business Piggy Bank' brand combines a mix of practical tools, contents and solutions that will help you improve your organisation's efficiency and performance, facilitate connections and communication between members and receive better business terms and conditions for purchasing goods and services.

The Business Piggy Bank consists of thematic events, i.e. Business Chat with an emphasis on networking, Business Service and Group Purchasing of Goods and Services.

Business Chat

The thematic, informative and education events, organised as workshops, were named "Business Chats". They are mainly intended for small and medium-sized companies and sole proprietors. By using good practices and concrete examples of effective business solutions, over a series of events we will explore those business functions which are important for every company's effective and successful operations. The event aims to promote entrepreneurial linking and networking.


Business Service

The Business Service is intended for resolving particular issues and problems which entrepreneurs encounter daily. In the framework of the Business Service, we organise for our members – with favourable terms and conditions – different consultations and services such as e.g. assistance in the preparation of applications and tender documentation for banks and insurance companies, assistance in the preparation and filing of applications for projects, assistance in the planning of efficient operations, communications and other.

Group Purchasing of Goods and Services

The group purchasing of goods and services by members through our information platform or the CCIS CSBT independent website facilitates purchases of selected services and products at lower costs. These services and products include office supplies, expendables, electricity, insurance services, mobile telephony, web hosting, various financial services and others. In the case your business activity is also of interest to our members, you can also participate in the Group Purchasing of Goods and Services system as a supplier of products and/or services.

For more information on individual services of the Business Piggy Bank brand, visit our website
<http://ptzsparovcek.gzs.si/slo/>.



Together, we are stronger
and more successful!
Join us and become an
important part of the CCIS
CSBT!
Welcome!

HOW TO BECOME A CCIS CSBT MEMBER?

Membership in the CCIS CSBT is voluntary. Anybody who signs the application form and shows an interest can join us.

Other domestic and foreign legal entities or natural persons and their associations wishing to participate in achievement of the Chamber's goals and tasks may also become members of the CSBT.

A member of the CCIS CSBT is automatically a member of the CCIS too.

We realise it is difficult to choose the right association from among the many. Our services are underpinned by tradition, many years of experience in the industry as well as an open and innovative consideration of the future.

Should you have any questions, feel free to call us at +386 (0)1 5898 312 and we will be pleased to provide more detailed information.

We believe that what we have to offer can meet your expectations and we invite you to join us as a member of our big family.

You are invited to complete the attached form and send it to our address:

GZS Podjetniško trgovska zbornica

Dimičeva 13, 1000 Ljubljana

or to our e-mail address: **ptz@gzs.si**.

We will send you our membership offer within the shortest possible time.

Our CCIS CSBT membership offer is as follows:

The annual membership offer is calculated on the basis of the model and price list of the CCIS CSBT membership fee for 2015 which was adopted and approved at the regular meeting of the CSBT Management Board on 3 December 2014.

Pursuant to the second paragraph of Article 3 of the Articles of Association of the CCIS, the persons liable to pay the membership fee are the members of the CCIS who pursue their interests:

- in a branch association and a regional chamber at the same time,
- only in a branch association or
- only in a regional chamber.

The management boards of the branch associations and the management boards of the regional chambers set the amount of the membership fee autonomously.

The membership fee of the CCIS CSBT is composed of:

- part of the membership fee for common tasks of the CCIS,
- part of the membership fee for the activity of the regional chambers and/or
- part of the membership fee for the activity of the branch associations or chambers.

If a company pursues its interests concurrently in a branch association and a regional chamber, it pays the membership fee for the common tasks only once.

Companies or members need not pay an additional fee for membership of the CCIS CSBT sections.

Below are the membership fee classes and amounts, separately for the CCIS CSBT and the CCIS.

1. The CCIS Chamber of Small Business and Trade

Class	No. of	Revenues in EUR	Assets in EUR	Monthly rent in EUR	Annual rent in EUR
1	10	2,000,000	2,000,000	11.25	135
2	50	5,000,000	3,000,000	25.00	300
3	100	12,000,000	5,000,000	29.17	350
4	250	25,000,000	12,000,000	33.33	400
5	500	50,000,000	20,000,000	37.50	450
6	750	1,000,000,000	30,000,000	41.67	500

The membership fee is determined based on a classification using the following criteria: number of employees, revenues and assets. The class is determined when two of the three criteria have been met.

2. Joint tasks of the CCIS

The basis for calculating the membership fee is the information on employees and gross salaries from the last annual report. The basis for calculating the membership fee for the 8th and 9th classes is the information on gross salaries from the last annual report. The membership fee is calculated at the rate of 0.0415%. On 10 December 2014, the General Meeting of the CCIS adopted a resolution determining the CCIS membership fee for 2015.

Class	No. of empl.	Annual CCIS memb. fee in EUR
1	up to 1	60
2	2 to 4	70
3	5 to 9	75
4	10 to 14	100
5	15 to 19	110
6	20 to 24	170
7	25 to 29	180
8	30 to 999	at the rate of 0.0415%
9	over 1,000	at the rate of 0.0415%

3. An example of the calculation for a company – CCIS CSBT member with up to 10 employees:

The company is only a member of the CCIS CSBT and pays two parts of the membership fee, i.e. the CCIS CSBT membership fee and the part of the membership fee for the common tasks of the CCIS:

Annual membership fee – 1 employee:
EUR 135.00 + EUR 60.00 = Total EUR 195.00

Annual membership fee – 2 to 4 employees:
EUR 135.00 + EUR 70.00 = Total EUR 205.00

Annual membership fee – up to 9 employees:
EUR 135.00 + EUR 75.00 = Total EUR 210.00

Additional information, questions about the membership

Please feel free to contact our experienced
advisors about the membership and services of the
CCIS Chamber of Small Business and Trade.

GZS Podjetniško trgovska zbornica
Dimičeva 13, 1504 Ljubljana

T: +386 (0)1 5898 312

E: ptz@gzs.si

W: www.gzs.si/ptz



Gospodarska
zbornica
Slovenije



Podjetniško trgovska zbornica

You are invited to complete the attached form and send it to the address: GZS Podjetniško trgovska zbornica, Dimičeva 13, 1000 Ljubljana or e-mail it to ptz@gzs.si. We will send you our membership offer within the shortest possible time. Should you have any questions, do not hesitate to call us on tel. no. +386 (0)1 5898 312. We will be happy to provide additional information.



YES, I want to receive an informative offer regarding membership in the CCIS Chamber of Small Business and Trade.

Gospodarska
zbornica
Slovenije



Podjetniško trgovska zbornica

Name and surname:

Company name:

Company address:

E-mail:

Telephone or mobile:

VAT ID no.:

Company reg. no.:

Date:

Signature:

By signing this application form, I confirm that I wish to receive an informative membership offer for the CCIS Chamber of Small Business and Trade and to be regularly informed about topical events, novelties and other offers of the CCIS Chamber of Small Business and Trade and the CCIS, Dimičeva 13, 1000 Ljubljana. The CCIS Chamber of Small Business and Trade protects the confidentiality of personal data in compliance with the Personal Data Protection Act (Official Gazette of the RS, no. 94/2007).