

ICCR SCHOLARSHIPS
GUIDELINES FOR MISSIONS

1. Six complete sets of application forms (duly filled in, with all necessary supporting documents and properly tagged) are needed, one set to be retained by the Mission and the other 5 sets to be sent to ICCR.
2. Applications should be completed to the every detail, and Mission should carefully scrutinize applications prior to forwarding them. Applications which are incomplete in any way will not be considered.
3. Candidate should clearly mention the course and university to which he/she is seeking admission (he/she can consult the "Universities Handbook") when giving his/her choices.
4. Certified copies of translations of documents which are not in English should be attached with the original documents, a syllabus of the qualifying examination should be enclosed with the application.

NOTE : a) Students applying for doctoral/post-doctoral courses or Architecture should include a synopsis of the proposed area of research.

b) Students wishing to study performing arts should enclose Video/Audio cassettes of their recorded performances wherever possible.

5. Candidates nominated should have fluent knowledge of English.

The Mission should take care to scrutinize applications prior to forwarding them and verify the knowledge of English of the applicant. The Mission is required to certify so in the application form.

6. The Mission is the final authority in forwarding the list of nominations for processing by ICCR. **Please do no forward more than 50% extra application against the allocated slots.**

7. In case of nominations by the local government a representative of the Mission must be associated while deciding the list of candidates whose nominations are to be forwarded to ICCR. Additionally, the Mission should either invite nominations directly through advertisement or through notices put up in its diplomatic premises. ICCR will not entertain applications which are sent to it directly by the students or which are sent by local Embassies/ High Commission in New Delhi.
8. Priority will be given to students who have never studied in India before. Student who have formerly studied on ICCR Scholarship should be given second preference.
9. No candidate should be nominated for MBBS/BDS and courses related to medicine.
10. Candidates should be informed that Indian universities/educational institutions are autonomous and independent and hence have their own eligibility criteria. Forwarding of applications is thus not a guarantee of admission. A scholarship is awarded only when admission is confirmed by ICCR.
11. Mission should issue the appropriate visa only when the Council communicates confirmed admission for a particular student. Scholars for structured under-graduate and post-graduate courses should be issued Student Visas. M. Phil., Ph.D. Casual Research and Post-doctoral research scholars should be issued Research Visas.
12. According to the new rules, all students seeking admission to M.Phil and higher course now require Research Visa instead of Student Visa. Mission must note that it is quite impossible to convert a Student Visa into Research Visa once a student is already in India. It is better to keep a student waiting in his/her country while their request for admission is being processed rather than hastily send the student to India on some other visa.

Note: Ministry of Home Affairs/Government of India guidelines stipulates that if a scholar arrives without the proper visa and his actual admission at the university/institute cannot materialize, he/she will be deported to his/her country for the required change in visas.

13. Before their departure for India the scholars must be adequately briefed by our Mission about living conditions in India/ the details of scholarship the type and duration of the course to which he/she is admitted.
 14. Hostel accommodation is not guaranteed and is exception rather than an assured facility. The small accommodation allowance that ICCR gives allows 2 to 3 students to "chum-up" and share a small flat. It is important that the students are aware of this situation.
 15. Scholars should be advised to carry some money to meet incidental expenditure on arrival.
 16. The Embassy should ensure that the student is sufficiently briefed about the terms and conditions of the scholarship.
 17. All intending candidates must obtain a certificate that they are free from AIDS prior to their departure for India. Even in India, the applicant would have to go for AIDS test before the admissions is finally given to overseas scholars. In case any of the nominees is found HIV positive in India the scholar will be repatriated immediately and the Council would not bear any expenses on this account.
 18. **Please note in case of scholar pursuing science courses the expenditure on laboratory chemicals and other related incidental charges will be borne by the scholars themselves.**
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